

TOWN BOARD MEETING  
APRIL 10, 2023

Pursuant to due call and notice thereof, the Board of Supervisors, Town of Florence met on the 10<sup>th</sup> day of April, 2023 with Chairman Tim Bomberg and Supervisors John Holbrook and Shane McLain present.

On a motion by McLain and seconded by Holbrook the agenda was approved as posted. All in favor, motion carried.

The minutes of the previous meetings held on March 13<sup>th</sup>, 2023 and on March 28<sup>th</sup>, 2023 were approved on a motion by Bomberg and seconded by McLain. All in favor, motion carried.

Andrew Maglio of 3929 East Shore Rd was in attendance to inquire on the status of his inquiry made in December 2022 regarding East Shore town road being laid out in the middle of his property on parcel 10-791. The road was not laid out where it was platted to be laid out. Maglio is requesting compensation and asked for the assessor to review. Clerk/Treasurer, Shelly VanPembrook, informed Maglio that she will follow up with the assessor to inspect the property for 2023.

Tom Brandt of 5804 Duck Lake Road questioned what the town board was doing about a recent collapse of a garage located at 700 Olive Avenue which poses a safety issue. Brandt also reported 3 properties with dilapidated buildings and or mobile homes that for years have been deteriorating and stated that the town board should be addressing these "nuisances". These properties are located at 6304 Duck Lake Road, 4935 Second Crossing Road, and 4865 Carlson Road. Bomberg informed Brandt that the town board is very active in addressing Nuisance properties each year and provided Brandt with properties that have been addressed. Bomberg also informed Brandt that the town is in the process of seeking guidance from the town attorney involving the removal of the debris of the collapsed garage that occurred on April 3, 2023. VanPembrook stated that the town does focus on properties within the city limits, noting that first impressions are important for visitors travel. VanPembrook stated she will inspect the properties and follow up with the property owners with a Nuisance Violation Notice.

Scott Sternhagen, CPA for CliftonLarsonAllen was in attendance to provide information on the 2022 Financial Report. Sternhagen reported that the financial statements are similar in the past with adverse opinions due to the size of the government with a combined clerk/treasurer office without segregated duties, which requires the town to have an audit. Also mentioned is that the towns' financial report does not include the Florence Utilities finances. Sternhagen noted that the town is in good financial position which supports highway operations and equipment as well as a healthy unassigned fund balance which will assist in unexpected or unanticipated expenses.

On a motion by McLain and seconded by Bomberg operator licenses were approved for Natalie Swanson for LaFaive of Florence and Amanda Cox for The Filling Station. All in favor, motion carried.

VanPembrook submitted a draft "Continuation of Business Ordinance" for board consideration for the next town board meeting, noting that the board needs to clarify/determine what it considers to be business continuation by defining the hours/days/months in which it must be open for conducting business. This ordinance is in relationship to Class B Liquor licenses. On a motion by Holbrook and seconded by McLain this item was tabled until April 24, 2023 town board meeting. All in favor, motion carried.

On a motion by Bomberg and seconded by McLain it was moved to increase the pay for each dog call from \$20 to \$30, which will be passed on to offenders of the Dog's Running at Large Ordinance. All in favor, motion carried.

VanPembrook submitted March journal entries, March bank reconciliation for all savings accounts and Florence Utility Commission meeting minutes from January 2023 to February 2023 for board review. Also, VanPembrook administered to Bomberg, Holbrook and McLain their "Official Oath" for their appropriate offices as required for elected officials. Bomberg administered to VanPembrook, her "Official Oath".

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VanPembrook reported that Shawn McLain assisted with the last winter storm by plowing and donated his time. The board instructed VanPembrook to send a thank you card. Also reported was an inquiry of when Railroad Lake Rd would have maintenance and paving done, as it is showing signs of deterioration. Bomberg stated this road will be reviewed on the Spring Road tour.

VanPembrook reminded the board of the Annual Meeting on April 18<sup>th</sup>, 2023 at 6 p.m.

Monthly town bills totaling \$26,761. 48 were approved on a motion by McLain and seconded by Holbrook. All in favor, motion carried.

Under Board concerns, McLain stated that 600 Pewabic Street is in violation of the Nuisance Ordinance and they should receive a violation notice. VanPembrook stated a notice will be mailed.

There being no further business it was moved by McLain and seconded by Holbrook to adjourn until April 24, 2023, at 6:00 p.m. at the community center. All in favor, motion carried.

Submitted by:

Shelly VanPembrook  
Clerk/Treasurer